

Certificate of Storage Drive/Media Sanitization

Person Performing Sanitization

Name	Title	Phone/Email

Organization	Location

Storage Drive/Media Information

Make/Vendor	Model #	Serial #

Media type	Source	Media Property/Label #

Description

Original Classification	Data Backed Up	Backup Location
	Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown <input type="checkbox"/>	

Sanitization Details

Sanitization Type	Cleared <input type="checkbox"/>	Purged <input type="checkbox"/>	Damaged <input type="checkbox"/>	Destroyed <input type="checkbox"/>
Sanitization Method Used	Degauss <input type="checkbox"/> Overwrite <input type="checkbox"/> Block Erase <input type="checkbox"/> Crypto Erase <input type="checkbox"/> Other:			
Method Details				
Tool, version Used				
Verification Method	Full <input type="checkbox"/> Quick sampling <input type="checkbox"/> Other:			
Post Sanitization Classification				
Notes				

Media Destination

Disposition	Internal Reuse <input type="checkbox"/> External Reuse <input type="checkbox"/> Recycling Center <input type="checkbox"/> Manufacturer <input type="checkbox"/> Other (Specify below)
Details	

Signature

I certify that the information provided in this statement is true and correct to the best of my knowledge

Signature	Date

Validation

Name	Title	Phone/Email

Organization	Location

Signature	Date